

CFADW PRESENTATIONS FALL 2008

CRN:

Date:

PRESENTERS: SAMPLE

TOPIC: SAMPLE

LANGUAGE

- Vocabulary Grammar Pronunciation Articulation Clarity

DELIVERY

- Extemporaneous (Natural and independent of reading.)
- Organization/order (Intro, body, conclusion)
- Stayed on topic
- Effective communication of content
- Soliciting and answering questions
- Knowledge of topic demonstrated adequately
- Teamwork (Presentation shared approximately equally.)
- Preparation/readiness
- Maintained audience interest
- Within required time: Group = 10 to 11 minutes (13-14 minutes with maximum of 3 minute video) Individual = 7 to 8 minutes (10-11 minutes with maximum of 3 minute video.)

CONTENT

- Information technology is the focus of the presentation content
- Used required PowerPoint, or other audio-visual presentation technology
- Logical organization of content (Intro, body, conclusion)
- Research (Content, facts, assertions, etc., supported by external sources of information.)
- Preparation (Has enough content for the topic and time available for presentation.)
- Examples/Illustrations/stats/references/websites (A picture is worth a thousand words.)
- Referencing (All sources of content which was not created by the presenters are referenced.)
- Quality of data and information
- Readability/clarity
- Responses to questions (Demonstrated adequate knowledge of topic in answering questions.)
- Submitted presentation content, notes, etc. on CD

COMMENTS

SAMPLE

(Turn over.)

MARK: _____ /40

For Group: mark X 2 = _____ to be divided between group presenters.

Each of the group's presenters must submit an email notification of their agreed division of the mark to the CFADW course Yahoo email account with the subject line: Presentation Grade within 24 hours of the end of their presentation. If no notification is received by the deadline each of the group's presenters will receive the same grade out of 40. (For complete information about this, refer to the presentation information on the course website).